

## COUNCIL PRE-MEETING

Tuesday, December 17, 2019 5:30 p.m.  
Casper City Hall - Council Meeting Room

### AGENDA

1. InTTec, Inc. – Franchise Agreement
2. Budget Calendar
3. LAD Jade & Arrowhead Follow-up
4. Increasing Disability Leave Cap
5. Employee One-Time Payment
6. Agenda Review

Mayor Powell began the pre-meeting session at 5:30 p.m. with Councilmembers Bates, Cathey, Freel, Hopkins, Huber, Lutz, Pacheco, and Mayor Powell in attendance. Absent: Johnson.

City Manager Napier introduced the request from InTTec, Inc., for a franchise agreement. City Attorney Henley elaborated on the topic and shared that staff recommends moving forward with this agreement.

City Manager Napier explained the intent of the budget calendar and asked for Council's consent to schedule the proposed dates. There being no questions, Mayor Powell stated that the calendar move forward.

City Manager Napier spoke briefly on the Local Assessment District (LAD) in the area of Jade Avenue and Arrowhead Road. Andrew Beamer, Public Services Director, shared information on the recently held neighborhood meeting. City Attorney Henley then explained that because the area involved contained two (2) blocks or less, legislation provided for a simplified method for creating and developing a LAD. He also explained that the City would be carrying out most of the design and construction work, which would greatly reduce the cost of the project. Councilmember Freel asked about the division of the cost between property owners, which City Attorney Henley addressed. City Manager Napier emphasized the need to pave any remaining gravel roads in the City, shared that this matter was brought to the City by two owners within the area, and spoke of this as a public/private partnership that will improve our community. Councilmembers provided a thumbs up to bring this item to a Council meeting.

City Manager Napier then provided an overview of the current disability leave cap and the increase proposed, which would give employees a safety net for serious health or family medical leave issues. Councilmembers had several questions about the use of the leave, short term and long term disability leave, and they payout of accrued leave. City Manager Napier and Tracey Belser, Support Services Director, addressed these questions. Councilmembers provided a thumbs up to increase the disability leave cap from 200 hours to 500 hours.

City Manager Napier suggested Council consider a one-time payment for each full-time employee for \$250.00 net, to help offset the cost of “double” premiums caused by the transition to the State of Wyoming’s Health Plan. Councilmembers had questions about part-time employees and the nature of the taxes involved with the benefit, which City Manager Napier addressed. Councilmembers supported the payment.

Mayor Powell adjourned the meeting at 5:58 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Charles Powell  
Mayor